

## BUS PICK UP AND DROP OFF TIMES – Jacobsons P: 0358 20 3700

The bus driver from Jacobsons will be waiting at the allocated bus bay at your school (Wanganui – in bus bay at front of school) please ensure students are ready to go at least 5 minutes prior to pick up time.

| <i>School</i>           | <i>Pick up time</i> | <i>Drop off time</i> |
|-------------------------|---------------------|----------------------|
| <i>Mooroopna SC</i>     | 9.00am              | 3.10pm               |
| <i>McGuire College</i>  | 9.10am              | 3.00pm               |
| <i>Shepparton HS</i>    | 9.20am              | 2.50pm               |
| <i>Wanganui Park SC</i> | 9.30am              | 2.40pm               |

## PROGRAM SCHEDULE – GOTAFE

|                       |                                   |  |                    |
|-----------------------|-----------------------------------|--|--------------------|
| <b>Week 1</b>         | Friday 27 <sup>th</sup> July      | Automotive                                     | Fryers St          |
| <b>Week 2</b>         | Friday 3 <sup>rd</sup> August     | Automotive                                     | Fryers St          |
| <b>Week 3</b>         | Friday 10 <sup>th</sup> August    | Electrical                                     | Fryers St          |
| <b>Week 4</b>         | Friday 17 <sup>th</sup> August    | Electrical                                     | Fryers St          |
| <b>Week 5</b>         | Friday 24 <sup>th</sup> August    | CI CARD  | Fryers St          |
| <b>Week 6</b>         | Friday 31 <sup>st</sup> August    | Plumbing                                       | William Orr Campus |
| <b>Week 7</b>         | Friday 7 <sup>th</sup> September  | Plumbing                                       | William Orr Campus |
| <b>Week 8</b>         | Friday 14 <sup>th</sup> September | Building & Construction                        | William Orr Campus |
| <b>SEMESTER BREAK</b> |                                   |  |                    |
| <b>Week 9</b>         | Friday 12 <sup>th</sup> October   | Building & Construction                        | William Orr Campus |
| <b>Extra Session</b>  | Friday 19 <sup>th</sup> October   | Industry presentation/tour & Celebration Lunch | TBC                |

**PN: Students will attend the program at GOTAFE, at the William Orr and Fryers St Campuses.**

## PROGRAM GUIDELINES

1. Please ensure students are ready and waiting at least 5 minutes before the bus pick up time. If students aren't ready to go, the bus driver will not be waiting for students. There are tight timelines to ensure students experience a full day at GOTAFE.
2. If a student misses the bus, please make every effort to transport the student to GOTAFE or if this is not possible please contact James or Kristen.
3. If students are not intending to return to school via the bus, a note from a parent/guardian is required and to be given to Kylie Glover.
4. If students are absent, it is the responsibility of the school representative to contact Kylie Glover, Supervising Teacher and let her know.
5. POOR BEHAVIOUR will not be tolerated. Managing inappropriate behavior impacts on the delivery and engagement and overall value of the program. Schools will be advised immediately if a student's behavior is not acceptable and consequences will be enforced.
6. Please ensure students are advised to dress appropriately (they don't need to wear their school uniform) warm clothes are highly recommended, and it will be really cold in all the workshops. Clothes need to be appropriate and allow them to move freely and easily. They also need to wear good footwear (GMLEN have funding to get students boots). It is preferable if they can wear a High Viz shirt.
7. We will be requesting Kylie Glover (supervising teacher) to write a summary after each session, to provide to school representatives and key partners. This regular update will provide information around attendance, learnings from the session, challenges, celebrations and reminders.